



## TERMS OF REFERENCE FOR DEVELOPING THE MOAI PUNTLAND AGRICULTURE SECTOR STRATEGIC PLAN (2024 – 2026)

### BACKGROUND

The Puntland State with an estimated population of 3 million people, like most states in Somalia faces multiple environmental and climatic shocks and crises (locusts, drought, cyclones, flood, COVID-19, pests and diseases, conflict, etc.) that stress an already fragile food security and humanitarian context.

In Puntland, the main sources of livelihood and income are livestock, agriculture, fishing, frankincense, commercial activities, and inward remittances. A high percentage of the population is nomadic and disadvantaged within this context due to inadequate access to basic services such as health and education, and opportunities due to limited technical and vocational skills. There are limited investment opportunities for the productive sector, poor infrastructure, and social inequalities which has led to increasing adoption of negative coping mechanisms.

Through the Agenda 2030 (SDGs), the Federal Government of Somalia is committed to eradicating poverty as well as achieving sustainable development in its three dimensions—economic, social, and environmental in a balanced and integrated manner by the year 2030. MOAI is a strategic Ministry in the Government of Puntland but more so an enabler for the climate-smart food systems and livelihoods related interventions that drive WFP’s Zero Hunger objective.

The Ministry of Agriculture and Irrigation (MOAI) is mandated to contribute substantially to the development of the livelihood sector by promoting and developing a sustainable resource management and food production system to feed an estimated 3 million people. MOAI is also mandated to oversee the formulation and implementation of strategies, policies, projects, and programmes intended to stimulate and sustain the agricultural sector to both economically benefit households and the state. WFP collaborates with MOAI at both the strategic/political and technical/service delivery levels.

In its ambition to achieve Zero Hunger, WFP Somalia is currently implementing a Country Strategic Plan (2022 – 2025). The CSP guides all of WFP’s work in Somalia, in alignment with the National Development Plan 2022-2024. The CSP represents a deliberate strategic direction in which WFP must move gradually from being a “doer” to increasingly taking on an “enabling role”, particularly in support of the Government to meet its objectives. Institutional capacity strengthening is one of the core strategic outcomes of WFP Somalia.

In line with the CSP, WFP Puntland is to build a strategic and intensified partnership with key Ministries within the Government of Puntland State. The CSP is grounded in an understanding that to serve the communities of Puntland, a more direct engagement and intensified



partnership with Ministries such as the Ministry of Agriculture and Irrigation (MOAI), Livestock and Animal Husbandry, Environment and Climate Change, Fisheries and Marine Resources, Energy, Minerals and Water.

WFP Somalia, through its 5-year CSP aims to strengthen the Government institutions to collaboratively deliver on its Food Security and Nutrition mandate towards achieving Zero Hunger by 2030. To achieve, this, WFP Somalia, guided by its capacity strengthening framework, is undertaking a gradual paradigm shift from direct implementation to an enabler approach positioning WFP as a strategic partner of choice to all stakeholders, especially the Government of Somalia (both at Federal and State level). To realize this key shift in 2023 and beyond, WFP Puntland proposes an institutional and programmatic capacity strengthening model which presents key opportunities for the desired transitional programme co-design and delivery with key ministries within the Government of Puntland State of Somalia and other non-state actors from relief to resilience building and development initiatives.

Therefore, the Ministry of Agriculture and Irrigation (MOAI) in collaboration with WFP seeks to acquire consultancy services to develop the Puntland Agriculture Sector Strategy. The development of the strategy will be preceded by first taking stock of existing policies, plans, programmes, and projects, to gauge its effectiveness or otherwise, identify key areas that the Ministry needs to identify for future strategic direction and strengthen the existing policies for enhanced agriculture production within the State.

### **OBJECTIVE OF THE ASSIGNMENT**

The key objective of the assignment is to develop the Ministry of Agriculture and Irrigation (MOAI) Three Year (2024 – 2026) Agriculture Sector Strategic Plan for Puntland. The Plan will provide a foundation for a consistent and coherent approach for fostering participatory partnerships between MOAI, other ministries and stakeholders including humanitarian and development partners and resource mobilization for agriculture.

### **SCOPE OF WORK – KEY TASKS**

The Consultant shall be required to interact with internal stakeholders in MOAI, other relevant Ministries in Puntland and Federal Government, UN Agencies, Humanitarian/Development Agencies, Private Sector, Academia, and any other stakeholders deemed necessary to provide vital input in the development of the Strategy.

#### **Task 1: Inception Stage - Leading to an Inception Report**

Upon signing the contract, the Consultant shall be availed with information and other supporting materials that provide background data to support the development of the Inception Report. This report will contain full details of the consultant's understanding of the assignment, methodology, project plan, stakeholder engagement plan, associated resource requirements and timelines subject to MOAI's approval. The inception stage will include an inception meeting with relevant stakeholders, starting with the MOAI, and a multi-stakeholder Technical Supervisory Committee chaired by MOAI.



## **Task 2: Identification of the Vision, Mission, Critical Functions and Services of MOAI, and interdependent Ministries’ functions, services, and coordination**

The Consultant shall undertake the following:

- a) Conduct a gap/capacity assessment against the current vision and priorities of MOAI in Puntland, benchmarked against the 5-Year Puntland Development Plan-3 (2020-2024).
- b) Identification and analysis of the key functions and services of MOAI, including formulating a relevant vision and mission of the Ministry.
- c) Identify critical functions, services, and their related dependencies in consultation with MOAI management and departments through a thorough ministry business analysis.
- d) Identify the existence or lack of coordination structures and mechanisms with other interdependent Ministries that directly or indirectly contribute to the agricultural sector and the vision of MOAI.

The Consultant shall carry out the above tasks under the direct guidance of MOAI and the Technical Committee. The gap assessment report should include the description of the Ministry’s context and its internal as well as external, stakeholder requirements that may be relevant to the Strategic Plan. In addition, the Consultant shall convene a meeting with MOAI and the Technical Supervisory Committee to review the result of task 2.

## **Task 3: Development of the MOAI 3-Year Puntland Agriculture Sector Strategic Plan (2024 – 2026)**

The Consultant shall undertake the following:

- a) Identify and document the processes for critical functions and processes.
- b) Define the MOAI business continuity requirements and required resources for the identified critical functions and services.
- c) Document and develop the Strategic Plan which must include at minimum, the MOAI Vision, Mission, situation, structure and strategic direction of the agriculture sector, strategic priorities and interventions, institutional arrangements for implementing the strategy, inter-ministerial collaboration and coordination mechanism, budget/and financial plan – including a resource mobilization strategy, and a monitoring and evaluation framework.

## **Task 4: Final Report**

The Consultant shall prepare and deliver a substantive and comprehensive final report of all work performed under these Terms of Reference to the MOAI. It will spell out the recommended processes, structures, guidelines, best practices, and policies required to successfully implement the Strategy.

## **Deliverables and Submission Timelines**

<b>Consultancy Activities</b>			
<b>No</b>	<b>Deliverable</b>	<b>Description</b>	<b>Time for submission</b>



			from date of contract effectiveness
1.	Preliminary Activities and Inception Report	The Inception Report should include the consultant's understanding of the assignment and methodology best on national and internal best practices	4 weeks
2.	Vision, Mission & Critical Functions and Services; Gap Analysis Synthesis Report	Synthesis Report	1 month (proposed)
3.	3-Year Puntland Agriculture Sector Strategic Plan	The Strategic Plan & its supporting documents	4months (proposed)

### **INSTITUTIONAL ARRANGEMENT / REPORTING RELATIONSHIPS**

The Consultant will work under the direct supervision of the Director General of the Ministry of Agriculture and Irrigation (MOAI) and will work closely with the Ministry's heads of departments, WFP, Technical Supervisory Committee, and other stakeholders.

In addition, the Consultant shall be required to provide a weekly and monthly report detailing progress achieved and/or any difficulties encountered prior to providing the final Strategic Plan.

### **DURATION OF THE WORK**

The duration of the consultancy is a maximum of **four (6) months (proposed)**.

### **QUALIFICATIONS OF THE SUCCESSFUL INDIVIDUAL CONSULTANT**

#### **Academic Qualifications/Experience/Competencies**

- A minimum Master's degree in a relevant field, with at least 15 years of experience in the agricultural, rural development and public sector.
- Relevant work experience in strategic planning and development prior to consultative engagements to federal and or state-level ministries' strategic plan development.
- Evidence of having undertaken similar assignments in agriculture and irrigation a requirement. Prior work with the government at a senior level and a deep understanding of government structures and processes are also required.
- Ability to work with minimal supervision and a high level of written and oral communication skills in English and Somali is an essential requirement.

#### **Competencies:**

- Strategic planning, accuracy, punctuality, and reliability.
- Ability to communicate effectively, in writing and spoken English and Somali.
- Strong organization skills, and ability to work in a team.
- Ability to work against tight deadlines.

### **CONTRACTING INFORMATION / APPLICATION**



1. a) Interested eligible consultants may obtain further information at the address given below:

The Director General, Ministry of Agriculture, and Irrigation (MOAI), Puntland State of Somalia

**Telephone:** +252907765983

**E-mail address:** [dg.moag@plstate.so](mailto:dg.moag@plstate.so)

b) Submit your Curriculum Vitae (CV) and a 2-pager (maximum) approach paper (technical proposal and financial proposal) to deliver the indicated task (Strategy) within the desired period (4 months – June to October 2023).

2. The Planned Consultancy Schedule (Subject to changes) is as follows:

Activity	Date
a. Publication of Notice of Expression of Interest	1 <sup>st</sup> May, 2023
b. Closing date for receipt of Expression of Interest	7 <sup>th</sup> May, 2023
c. Evaluation of Expressions of Interest	15 <sup>th</sup> May, 2023
d. Interviews/Assessment and Contracting	21 <sup>st</sup> – 25 <sup>th</sup> May, 2023
e. Commencement of Consultancy	5th June 2023

#### **PAYMENT MILESTONES AND AUTHORITY**

The Consultant shall receive his/her service fees upon certification of the completed tasks by the appointing authorities, and according to the following payment schedule:

Payment	Deliverables	Approval	Percentage of Payment
1 <sup>st</sup> Installment	i. An Inception Report outlining the steps and methodology to be used in developing the Strategic Plan	Approved by MOAI & Technical Committee	30%
2 <sup>nd</sup> Installment	i. Task 2 Assessment Report	“	40%
3 <sup>rd</sup> Installment	i. Final Strategic Plan	“	30%