



Tadamun Social
Society | TASS

Since 1992

TADAMUN SOCIAL SOCIETY BID DOCUMENT

INVITATION TO BID TO SUPPLY TEACHING AND LEARNING MATERIALS TO 17 SCHOOLS IN ISKUSHUBAN, BURTINLE AND OANDALA DISTRICTS

Project Code: SOM-22/3485/SA1/Ed-CP/NGO/21420

Donor: Somalia Humanitarian Fund (SHF)

IFB NO: PNTB-Re No.100

Planned Timetable	
Deadline for submission of tenders	<i>7th April 2022 - 04:00pm East African Time</i>
Opening of tenders & evaluation	<i>9th - 10th April 2022</i>
Award of Contracts	<i>11th April 2022</i>
Contract start	<i>12th April 2022</i>

1. Tadamun Social Society (TASS)

Tadamun Social Society (TASS) is a National, Non-Governmental Organization (NGO), Non-profit, that was established in 1992 by national intellectuals who felt the importance and the need in the region of such an NGO to contribute social wellbeing and it started its humanitarian and development operations in Bossaso through establishing schools to educate young people then gradually expanded its support services. TASS is one of the largest humanitarian and development organizations in Puntland –Somalia, our headquarters is Bosaso and its sub-offices are in Garowe, Gardo and Galkaio. Tadamun Social Society has been serving for Somali community since 1992 during these decades it gained wide range experience in humanitarian and development sectors such as education, health, Nutrition, protection infrastructure, WASH, emergency preparedness, youth and women empowerment programs. TASS service beneficiaries include IDPs, host community and refugees including children

i. INSTRUCTIONS TO BIDDERS

2. The Purpose of this Bid Document

The intention of this Bid Document is to obtain competitive Bids that will result in the selection to bid tender for school feeding in 14 schools in Burtinle, Iskushuban and Qandala Districts

3. Cost of Bidding

The Bidder shall be responsible for all costs associated with the preparation and submission of its bid, and TASS hereinafter referred to as “the Purchaser”, will in no case be responsible or liable for those costs.

4. Clarification of Bidding Documents

A prospective Bidder requiring any clarification of the Bidding Documents may notify the Purchaser in writing at: logistics@tadamun.org and garoweoffice@tadamun.org The Purchaser will respond by e-mail or by phone providing clarification on the bid documents.

5. Language of Bid

The bid and all relative correspondence and documents exchanged between the bidders and the Purchaser shall be written in **English language** only. Any printed literature written by the bidder and written in another language must be accompanied by an English translation.

6. Documents Comprising the Bid

The submitted bid must include the following information. Failure to supply all requested information or comply with the specified formats may disqualify the bidder from consideration.

The following are the require documents:

Document Requirements:

The bids without the following documents will not be accepted and it will be totally disqualified.

1. Completed Vendor Application Form
2. Detailed workplan for delivery of services/goods or supplies
3. Company profile
4. List of directors with their telephone and ID/Passport Numbers;
5. Current registration certificate i.e Ministries of Commerce/ Public Works, Puntland Tender Board,
6. Previous experience for similar nature of services: Provide either 3 high value contracts or Local purchase orders from previous clients for last 3 years.
7. Good financial position: Provide either Latest audited report, or bank statement for 6 months.
8. Latest tax clearance

7. Bid Currencies

All rates and amounts entered in the Bid Form and financial proposal and used in any documents, correspondence or operations pertaining to this tender shall be expressed in **United States Dollar (USD)**

8. CHILD LABOUR

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 of UN Charter thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle TASS to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of TASS.

9. Transportation

The bidder is also responsible for the transport of the goods to the following schools:

Region	District	Name of school / learning center	# of learners (boys)	# of learners (girls)	Total
Bari	Iskushuban	Meladen Primary School	121	85	206
Bari	Iskushuban	Iskushuban Primary School	101	85	186
Bari	Iskushuban	Sicid Abduli salax Primary School	124	131	255
Bari	Iskushuban	Bargaal Primary School	154	114	268
Bari	Iskushuban	Xiriiro Primary School	289	209	498
Bari	Qandala	Ali Faahiye Gedi Primary School	95	85	180
Bari	Qandala	Ceelgaal Primary School	91	67	158
Bari	Qandala	Dawaar Primary School	63	53	116
Bari	Qandala	Buruc Primary School	86	93	179
Nugal	Burtinle	Ceelweyne Primary School	111	112	223
Nugal	Burtinle	Xaarxaar Primary School	86	116	202
Nugal	Burtinle	Bender salaam Primary School	101	74	175
Nugal	Burtinle	Jalam Primary School	378	358	736
Nugal	Burtinle	Kalkaal Primary School	345	287	632
Nugal	Burtinle	Cilayli Primary School	61	73	134
Nugal	Burtinle	Burtinle Primary School	602	499	1101
Nugal	Burtinle	Aflax Primary School	234	217	451
		TOTAL	3042	2658	5700

ii. SUBMISSION OF PROPOSAL:

Bidders must sign the bid register form at the reception of the office indicating their company name, telephone number, and date of submission.

Proposals must be in English. Proposal must be delivered not later than 3.30pm on 7th April 2022 at TASS offices in Bosaso, North of international Village Hotel and in Garowe

Late bids shall be rejected. Bids containing other external markings that can identify the vendor or addressed to individuals will be automatically disqualified.

Please note that TASS is not bound to accept any or all bids and may decide at its sole discretion to reject any or all bids without offering any explanation.

For More Information, Kindly Contact:

Location	Tel Number	Email address
Bosaso	907 796147/906796444	logistics@tadamun.org
Garowe	907 794774 907 265516	garoweoffice@tadamun.org

EVALUATION CRITERIA

The evaluation criteria used is as detailed below. The award shall be given to a bidder whose bid is responsive to the requirements of the Technical Specification below and has offered the lowest price.

NO.	Criteria	
1	Completed Vendor Application Form	5%
2	Certificates	
2.1	Current registration certificate i.e Ministries of Commerce/ Public Works, Puntland Tender Board,	20%
3	Company Profile	
3.1	The company profile Must contain: - List of directors with their telephone and ID/Passport Numbers;	15%
4	Tax Compliance	
4.1	Copy of Latest tax clearance and TIN Number	20%
5	Experience	
5.1	Previous experience for similar nature of services: Provide either 3 high value contracts or Local purchase orders from previous clients for last 3 years.	20%
6.	Financial Evaluation	
6.1	-Good financial position: Provide either Latest audited report, or bank statement for 6 months. - Lowest Bidder (Value For Money)	20%

{Company Letter head with contacts}

Sn	Item	Description	Unit	Number of students/schools	Quantity	unit Cost	Total cost
1	Note Book	Each student will get 6 books (100 Sheets) for English, Maths, Arabic and Somali	pcs	5,700	6 Pcs		
2	Lead pencils	Make 3M, one packet containing 12 pencils	packet	5,700	1		
3	Sharpeners	Silver Body, Make: DUX	pcs	5,700	2 Pcs		
4	Erasers	Make Pelican, A1, 30	pcs	5,700	2 Pcs		
5	school registers	class attendance register	pcs	17	10		
7	School Bags	standard medium size for primary grades	pcs	5,700	1		
	Total						

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed **Bid Document PNTB-Re No.100** including all annexes, amendments to the Bid document (if applicable) and the responses provided by TASS on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for TASS and we will abide by this quotation until it expires.

Focal Person's Name:	DATE:	Signature:
	Phone Number:	Email address:
Title	STAMP:	

TARGETED LOCATIONS/SCHOOLS

Region	District	Name of school / learning center	# of learners (boys)	# of learners (girls)	Total
Bari	Iskushuban	Meladen Primary School	121	85	206
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