



Federal Republic of Somalia

Office of the Prime Minister

Request for Expression of Interest (REOI)

General Information

Name of the Procuring Entity: Office of Prime Minister, Federal Government of Somalia

Project Name: Somalia Public Sector Capacity Injection Project

Project ID: P149971

TF#: TFA0415/TF0A5472

Subject of Procurement: Consulting Services: Project Procurement Specialist

Reference No: SO-OPM-87439-CS-INDV

Deadline: December 22, 2018 at 11 am (Mogadishu time)

1. Background of the assignment

Under the Somali Compact of September 2013, the Government has established a Government Flagship Program to build core public sector capacities. This is Public Sector Capacity Injection Project (CIP) supported by the World Bank. The objective of the CIP is to strengthen staffing levels and capacity in selected line ministries and central agencies to perform core government functions. The project will comprise of four components: (i) developing capacity for key cross-cutting government functions; (ii) strengthening the frameworks and procedures for civil service management; (iii) strengthening policy management, coordination and monitoring capabilities at the Centre of Government; and (iv) project management support. The Office of the Prime Minister will establish a central Project Coordination Unit (PCU) to support the management, coordination and monitoring and evaluation of project activities. The PCU will be headed by a Project Coordinator and staffed by a small team, including: (i) Procurement Specialist; (ii) Financial Specialist; (iii) Monitoring and Evaluation Specialist; and (iv) Communication Specialist.

2. Objective of the Assignment

The Procurement specialist is responsible for supporting the procurement planning activities of the project by providing technical guidance for the preparation of the all procurement related tasks in accordance with the project's procurement management structures, the procurement guidelines and standard procedures under the grant agreement between the Federal Government of Somalia and the World Bank.

3. Responsibilities:

The Procurement specialist is responsible for supporting the procurement planning activities of the project by providing technical guidance for the preparation of the all procurement related tasks in accordance with the project's procurement management structures, the procurement guidelines and standard procedures under the grant agreement between the Federal Government of Somalia and the World Bank. The procurement specialist will be technically responsible to lead a Technical Support Team (TST) (established by the Office of the Prime Minister) for the overall preparation and updating the procurement plans of the project, the preparation of Bid/RFP Documents, the preparation and publishing procurement opportunities, handle bid opening, the preparation of evaluation reports, the preparation of contract documents, responding to Bidder complaints, ensuring that contract awards are published, monitor and contracts management, securing the requisite approvals from RSS/OPM and IDA, compilation of all procurement data, and any other procurement related activities. He/she will manage the procurement activities of the project in strict compliance with: (i) the requirements of the Agreement between the World Bank and the Federal Government of Somalia; (ii) the Project Implementation Manual (PIM) for this project. Other tasks are detailed in the Terms of Reference (TOR) that will be provided upon submission of application (in person or by e-mail).

4. Duration:

The offer is 12 (twelve) months and likely to be extended subject to satisfactory performance and availability of budget.

5. Reporting:

The Procurement Specialist will be directly reporting to the Project Coordinator. He/she will be the team leader for the project procurement function and the Technical Support Team (TST) and will work closely with Procurement Officers from implementing agencies, the line ministries and other technical officers responsible for project activities. He/she will also work closely with the EAFS unit under the Accountant General. It is expected that, by working closely with procurement staff in the Office of the Prime Minister and line ministries, departments and agencies and the national Procurement Board of the government (if it exists), the consultant transfers his/her skills, and ultimately ensures that counterparts are fully capacitated to perform procurement activities.

6. Applications:

The Office of the Prime Minister, Federal Government of Somalia now invites eligible individual consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (CV's, description of similar assignments, experience in similar conditions, availability of appropriate skills, etc.).

7. Selection Criteria:

The selection shall be based on qualification, experience and skills of the candidate and followed by an interview. The qualifications, experience and competencies include:

7.1 Qualification

- a. Degree from a recognized University in relevant discipline e.g. Procurement, Supply Chain Management, Business Administration, Accounting, Finance, Engineering or equivalent.
- b. Master's degree/professional qualification in Supply Management would be an added advantage.

7.2 Experience and competencies

- a. A minimum of at least 7 years of direct relevant experience including broad expertise in the management of procurement in the public sector or private sector.
- b. Minimum of at least 3 years of experience in implementing procurement actions according to international organizations guidelines such as the World Bank, African Development Bank, the United Nations etc. for procurement of goods, services, and works.
- c. Experience working in similar environment like that of Somalia is desirable.
- d. Excellent computer skills for Microsoft Office tools (Word, Excel, and PowerPoint and Internet use).
- e. Fluency in English language is must; excellent written and oral communication skills.
- f. High-level interpersonal and relationship-building skills.

8. Submission Requirements

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers (January 2011), revised July 2014 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest. Please visit www.worldbank.org setting forth the World Bank's policy on conflict of interest. In addition, please refer to specific information on conflict of interest related to this assignment as per paragraph 1.9 of Consultant Guidelines.

A Consultant will be selected in accordance with the procedures set out in the World Bank's [*Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers*](#) dated January 2011 (revised July 2014) - **Selection of Individual Consultant.**

Further information including a detailed Terms of Reference can be obtained from the Project Coordination Unit (PCU) in person or by e-mail at the address below during office **hours 8:00 a.m. to 3:00 p.m. Saturday to Thursday.**

Expressions of interest and CV must be delivered in a written form to the address below (in person, or by mail, courier or by e-mail) **by December 22, 2018, local Time: 11 am (Mogadishu time).**

Contact Information

Attention: Capacity Injection Project, Office of the Prime Minister, Villa Somalia, Country, Federal Government of Somalia

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