



# Golis Telecom Somalia

Human Resources Department

Email: [hr@golis.so](mailto:hr@golis.so)

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## **Job Announcement**

<b>Position Title</b>	<b>Internal Auditor</b>		
<b>Issue Date</b>	<b>15/03/2018</b>	<b>Closing Date:</b>	<b>04/04/2018</b>
<b>Num. of Positions</b>	<b>Two</b>		
<b><u>Notes:</u></b>	<b>Interested applicants should submit detailed and up-to-date curriculum vitae and other supportive documents before the closing date to the Office of Human Resources Bosaso HQ. Documents will not be returned and should not include original testimonials.</b>		

### **Summary:**

Golis Telecom is looking for an experienced Internal Auditor to Audit Legal Compliance, Documentation Skills, Attention to Detail, Reporting Research Results, Thoroughness, Presentation Skills, Financial Software, Corporate Finance, Objectivity, but will be expected to learn and implement on his own as well.

We are looking for a problem solver who can think outside the box and can also follow general guidelines.

## **Responsibilities:**

- Understand and assess the risk profile of relevant processes.
- Performs preliminary surveys and risk analysis, assists in defining audit objectives and scope, and has significant role in developing the audit program.
- Develop audit programs to test controls and also in completing test plans and work paper documentation as assigned.
- Conducts assignments in accordance with approved scope, objectives, program, budget and schedule; reviews documents, reports, policies and procedures to evaluate and recommend controls.
- Prepare and issue draft report for review by Audit Manager/Principal Internal Auditor.
- Maintain and update knowledge base based on audit results.
- Identify, analyze, evaluate and record sufficient information to achieve the audit's objectives.
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- Ensure sufficient evidence in audit working papers and file.
- Ensure that the internal audit activity maintains its independence and objectivity.
- Completion of a checklist at the beginning and end of the assignment demonstrating that the necessary procedures have been followed.
- Identify and promote good business practice across the Company.
- Provide timely support and information to the business when needed.
- Also responsible for other Duties/Projects as assigned by business management as needed

## **Requirements:**

- Bachelor in Business or Commerce from a recognized University.
- Master of Accounting & Finance (preferable)
- Fully qualified accountant/Audit CPA, ACCA, CIA or other relevant certifications
- Minimum of 2 years working experience
- Willingness and ability to travel up to 25% of the time, the majority being local travel
- Analytical and computer skills including proficiency in MS Excel, MS Word, and PowerPoint
- Understanding of control frameworks such as COSO, CoCo and ISO
- Knowledgeable of fraud risks and indicators
- Strong communication skills (written and oral)
- Ability to prioritize multiple responsibilities
- Well-developed interpersonal skills
- Ethical conduct, integrity and objectivity in all circumstances
- Strict adherence to the company's code of conduct and values
- Good analytical, organizational and presentation skills

## **Documents required:**

- Cover letter
- Updated C.V.
- High school certificate
- University certificate
- University transcript
- Professional Certificate