



CALL FOR JOB APPLICATION

Country:	Somalia
Project:	Somalia Capacity Injection Project
Grant No:	P149971
Assignment Title:	Various Positions in Beneficiary Institution
Type of Appointment:	Regular Civil Service Position
Type of Contract:	Performance Based Contract
Duty Station:	Beneficiary Institution's Office in Mogadishu
Expected Start Date:	October, 2017
Reference No.:	FGS/CIM/Civil Service Recruitment/2017

Under the Somali Compact of September 2013, the Federal Government of Somalia established a Government Flagship Programme to build core public sector capacities. A World Bank Public Sector Capacity Injection Mechanism (CIM) supports this. The Ministry of Public Works and reconstruction is among the core beneficiary institutions for the CIM to strengthen staffing levels and capacity in selected line ministries and central agencies. Ministry of Public and Reconstruction invites applications from qualified candidates for the following positions;

Competent candidates will be selected according to the Capacity Injection Mechanism and

Note: this recruitment strongly supports women's engagement and will support working women through paid maternity leave, plus allowances to support 'secure accommodation', 'secure transport to and from work' and 'child care allowances

How to apply

Confidential applications can be addressed to **Mr. Omar Abdi**, CIM Coordinator, National Civil Service Commission, E-mail somalia.ncsc.cim02@gmail.com and please make sure to copy cc, Salah Ahmed the Director General of the Ministry at e-mail: dgsalahmpwr@gmail.com with only a Cover Letter and Curriculum vitae (CV) in WORD .doc format must be delivered by 1500 hours of 17th September, 2017.

JOB DESCRIPTION FOR THE HEAD OF DATA ANALYSIS AND STATISTICS

1	Job Title	Head of Data Analysis & Statistics
2	Department	Policy, Planning and M&E
	Assignment Location	Mogadishu, MOPW
4	Grade Level	Stream A Level A3 Step 1
5	Reporting To	The Director General, MOPW
6	Job Purpose	<p>This position gathers, organizes and statistically analyzes research data. The position determines data requirements, designs data collection tools, constructs and manages databases, conducts statistical analysis of data, and reports results</p> <p>.The incumbent is a career senior civil servant appointed through a competitive process and is responsible for providing leadership and vision for achieving goals of the Section. He/ She shall be responsible for providing technical and professional support to the Director of Policy Planning and M&E with reference to the statistical</p>
7	Objectives of the Job	<ul style="list-style-type: none"> • appropriate analytical procedures Develops statistical surveys by designing data collection instruments, calculating sample sizes and selecting appropriate analytical procedures. • Conducts data analyses, and reports results associated with a research study, using SPSS, SAS, and other statistical analysis software. May use SPSS or other programming languages. • Advises other Data Analysts and principal investigators on the most appropriate statistical techniques to be used in particular projects of the ministry. • To coordinate implementation of an integrated database at MOPW • To maintain integrity of research data and support analytical data needs in the ministry • To manage data and maintain the integrated database and the analysis of data reports in the ministry • To regularly and disseminate data analysis and statistics information to stakeholders
8	Duties and Responsibilities	1. Interpret data, analyze results using statistical techniques and provide ongoing reports

		<ol style="list-style-type: none"> 2. Develop and implement databases, data collection systems, data analytics and other strategies that optimize statistical efficiency and quality 3. direct the design, research, development, and delivery of statistical products, projects, and enhancements to address organizational needs 4. Implement statistical process improvements, tools, and quality assurance ensuring that sound statistical methods are applied 5. Acquire data from primary or secondary data sources and maintain databases/data systems 6. Identify, analyze, and interpret trends or patterns in complex data sets 7. Locate and define new process improvement opportunities 8. Collaborate with internal and external stakeholders to develop data driven statistical solutions that can be understood and implemented to drive organization strategies 9. Direct the design, research, development, and delivery of statistical products, projects, and enhancements to address needs 10. Implement statistical process improvements, tools, and quality assurance ensuring that sound statistical methods are applied 11. Direct the design, research, development, and delivery of statistical products, projects, and enhancements to address business needs 12. Implement statistical process improvements, tools, and quality assurance ensuring that sound statistical methods are applied 13. Manage, mentor and train the team of analysts in the ministry
9	Deliverables	<p>The Head of Data Analysis & Statistics will be responsible for the production of the following deliverables:</p> <ol style="list-style-type: none"> 1) Policies and procedures and guideline manual on research data 2) Distribution logs on research data 3) Up-to-date database and data analysis and statistics report 4) Quarterly and annual progress reports

		5)
10	Education	<ul style="list-style-type: none"> • A university degree in statistics, economics or any other relevant field
11	Experience	<ul style="list-style-type: none"> • Minimum 3 years' experience working in a similar • Experience in data analysis and use of data reporting tools is an asset
12	Skills Mix Requirements	<ul style="list-style-type: none"> • Excellent team player with a proven track record of working with multi stakeholder community • Strong interpersonal, communication and presentation skills • Languages needed: Somali and English • Other Requirements: Competence, Integrity and Professionalism