



---

---

**CALL FOR JOB APPLICATION**

<b>Country:</b>	<b>Somalia</b>
<b>Project:</b>	<b>Somalia Capacity Injection Project</b>
<b>Grant No:</b>	<b>P149971</b>
<b>Assignment Title:</b>	<b>Various Positions in Beneficiary Institutions</b>
<b>Type of Appointment:</b>	<b>Regular Civil Service Position</b>
<b>Type of Contract:</b>	<b>Performance Based Contract</b>
<b>Duty Station:</b>	<b>Beneficiary's Office in Mogadishu</b>
<b>Expected Start Date:</b>	<b>October 2017</b>
<b>Reference No.:</b>	<b>FGS/CIM/Civil Service Recruitment/2017</b>

Under the Somali Compact of September 2013, the Federal Government of Somalia established a Government Flagship Programmed to build core public sector capacities. A World Bank Public Sector Capacity Injection Mechanism (CIM) supports this. The below beneficiary institution is among the core beneficiary institutions of the CIM to strengthen staffing levels and capacity in selected line ministries and central agencies. The Ministry of Agriculture and Irrigation and National Civil Service Commission of the Federal Government of Somalia invites applications from qualified candidates for the following positions:

Competent candidates will be selected according to the Capacity Injection Mechanism guidelines.

**Note:** this recruitment strongly supports women engagement and will support working women through paid maternity leave, plus allowances to support 'secure accommodation', 'secure transport to and from work' and 'child care allowances'.

**How to apply**

Confidential applications should be addressed to **Mr. Omar Abdi**, CIM Coordinator, National Civil Service Commission, E-mail [somalia.ncsc.cim02@gmail.com](mailto:somalia.ncsc.cim02@gmail.com) and please make sure to copy MOA Permanent Secretary at email: [mali@moa.gov.so](mailto:mali@moa.gov.so) with only a Cover Letter and Curriculum vitae (CV) in WORD .doc format. This must be delivered by 1500 hours on 17<sup>th</sup> September 2017.

## JOB DESCRIPTION FOR THE HEAD OF STATISTICS

<b>1. Job Title</b>	Head of Statistics section
<b>2. Department</b>	Policy, Planning and Monitoring Evaluation
<b>3. Assignment Location</b>	Mogadishu, Ministry of Agriculture and Irrigation
<b>4. Grade Level</b>	Stream A, Level 3, Step 1
<b>5. Reporting To</b>	The Director, Policy, Planning and Monitoring Evaluation - Ministry of Agriculture and Irrigation
<b>6. Supervisory Responsibility</b>	The Head of Statistics section will be directly responsible for the supervision of employees in the Section of the Department
<b>7. Job Purpose</b>	The Head of Statistics section, the functional Head of the Section. He/ She is responsible for the overall technical, administrative and financial management of the Section. The incumbent is a career senior civil servant appointed through a competitive process and is responsible for providing leadership and vision for achieving goals of the Ministry. He/ She shall be responsible for providing technical and professional support to the Director.
<b>8. Objectives of the Job</b>	<ul style="list-style-type: none"> <li>• Coordination of the implementation of an integrated database at MOA</li> <li>• Maintenance of integrity of research data at all stages</li> <li>• Data management and maintenance of the integrated database and the analysis of data reports at the MOA</li> <li>• Regular reporting and dissemination of statistics information to stakeholders</li> </ul>
<b>9. Duties and Responsibilities</b>	<p>The duties and responsibilities of the Head of Statistics, Statistics will be:</p> <ul style="list-style-type: none"> <li>• Developing and ensuring implementation of procedures and guidelines to safeguard the quality of research data during production, collation and processing, storage and retrieval, and protecting certified statistics of the organization from being tampered with</li> <li>• Ensuring timely compilation and distribution of research data to the relevant directorates/departments, and to the management team of the organization</li> <li>• Overseeing research into organization's business process improvement and facilitation of more efficient policy and research techniques</li> <li>• Maintaining statistics of the MOAI and ensuring an up-to-date data base</li> <li>• Ensuring regular reporting and dissemination of statistics information to stakeholders</li> <li>• Work in close collaboration with the Crop Production, Research and Extension Department</li> </ul>
<b>10. Deliverables</b>	The Head section of Statistics will be responsible for the production of the following deliverables:

	<ul style="list-style-type: none"> <li>• Procedures and guidelines manual on research data</li> <li>• Distribution logs of research data to the relevant offices</li> <li>• Policy documents</li> <li>• Up-to-date MOAI data base and statistics</li> </ul>
<b>11. Education</b>	<ul style="list-style-type: none"> <li>• A minimum of a first degree in Statistics, Agriculture or related discipline from a recognized university</li> <li>• A Master's degree in Statistics will be an added advantage</li> </ul>
<b>12. Experience</b>	Four years' experience, two (2) of which must have been at the senior management level in the public service
<b>13. Skills Mix Requirements</b>	<ul style="list-style-type: none"> <li>• Governance</li> <li>• Change management</li> <li>• Leadership and development</li> <li>• Problem-solving techniques</li> <li>• Blend of analytical, observational, organisational and networking skills</li> <li>• Strategic planning and benchmarking</li> <li>• Project management</li> <li>• Performance measurement</li> <li>• Team building and management</li> <li>• Monitoring and evaluation</li> <li>• ICT skills</li> <li>• Report writing</li> <li>• Excellent oral and written English and Somali languages</li> </ul>
<b>14: Competency Requirements</b>	<ul style="list-style-type: none"> <li>• Gives objective advice based on sound analysis</li> <li>• Focuses on outcomes</li> <li>• Gives purpose and direction</li> <li>• Thinks strategically</li> <li>• Involves people in decision-making</li> <li>• Communicates effectively</li> <li>• Demonstrates commitment to organisation/ corporate decisions</li> <li>• Displays an intelligent awareness of the political environment</li> <li>• Prepares plans with clear short and long term objectives</li> <li>• Functions effectively in a team of professionals</li> </ul>