

**Company: Billa Waste Management Co.**  
**Puntland state of Somalia**  
**Closing date: 15 January, 2017**  
**Position: Data Collectors (10 Position)**  
**Location: Qardho**



**DURATION: Temporary**

### **Background and General Information:**

Billa Waste Management Company provides quality waste management services. The main objective of the company is to eliminate the amount of waste that is taken to landfills by collecting the vast majority of the waste. By collecting non-recyclable waste, we are adopting a Zero Waste Policy while being proactive in the preservation of the environment. Our philosophy is to reduce landfill waste, and steer in the direction of creating a better tomorrow. We implement the latest in waste technology and are always looking for new and innovative ways to increase production and efficiency.

### **Main Duties & Responsibilities**

- Door to Door data collection and house numbering
- Identify and report problems in obtaining valid data.
- Review data obtained from for completeness and accuracy.
- Meet with supervisor daily to submit completed data and discuss progress.
- Attend regular review meeting as scheduled by the supervisor,
- Perform any other tasks as given by the supervisor.
- Work well in a team.
- Highest level of honesty and integrity

### **Professional Qualification and Experience**

#### Essentials

- Bachelor degree of business administration, Statistics, Social science, etc.
- Minimum one year relevant experience
- Advanced knowledge of data collection.
- Ability to prioritize, use own initiative, take and implement decisions to achieve agreed objectives

#### Desirable

- Ability to absorb detail, and learn new skills and processes quickly
- Flexibility and good sense humor
- High degree of professional and personal integrity
- Ability to work long hours under pressure
- Team player

### **How to apply:**

Interested applicant should send their resume and cover letter to [billa.hr1@gmail.com](mailto:billa.hr1@gmail.com).  
Closing *not later than 12:00PM, 15 January 2017*, Kindly note only shortlisted candidates will be contacted.